

SUMMONS

**Council Meeting
(Budget and Council Tax Setting Meeting)**

**PLEASE SIGN THE ATTENDANCE
BOOK BEFORE ENTERING THE
COUNCIL CHAMBER**

Date: **Tuesday 23 February 2016**

Time: **10.30 am**

Place: **Council Chamber - County Hall, Trowbridge BA14 8JN**

Please direct any enquiries on this Agenda to Yamina Rhouati, of Democratic Services, County Hall, Trowbridge, direct line 01225 718024 or email Yamina.Rhouati@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This summons and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

RECORDING AND BROADCASTING NOTIFICATION

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv> At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request. If you have any queries please contact Democratic Services using the contact details above.

PART I

Items to be considered while the meeting is open to the public

1 **Apologies**

2 **Minutes of Previous Meeting** (*Pages 7 - 70*)

To approve as a correct record and sign the minutes of the last meeting of Council held on 29 September 2015 and the extraordinary meeting held on 24 November 2015.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Announcements by the Chairman**

5 **Petitions**

5a) **Presentation of Petition** (*Pages 71 - 72*)

To receive a petition organised by Mrs Iona Hassan, details attached
1,500 signatories (unverified) relate to Wiltshire Residents

5b) **Petitions Update** (*Pages 73 - 76*)

Report of the Democratic Governance Manger

6 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 15 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above (acting on behalf of the Corporate Director) **no later than 5pm on Tuesday 16 February 2016**. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

BUDGET 2016/17

To consider Wiltshire Council's Financial Plan
The updated Budget Report, Budget Book and Fees and Charges as
proposed can be accessed on the following link of the Council's website:

<https://cms.wiltshire.gov.uk/ieListMeetings.aspx?CId=1351&Year=0>

7 Wiltshire Council's Financial Plan Update 2016/17

7a) **Leader's Budget Speech**

7b) **Proposed Amendments to the Budget proposals from the Liberal Democrat Group, with the comments of the relevant Statutory Officer**
(Pages 77 - 78)

7c) **The reports of the Special Overview and Scrutiny Management Committee held on 3 February (attached) and 12 February 2016 (to follow)** *(Pages 79 - 90)*

7d) **Relevant extract of the minutes of Cabinet held on 9 February 2016**
(Pages 91 - 96)

7e) **Financial Plan - Report by Michael Hudson, Associate Director Finance and S.151 officer**

Report can be accessed [here](#)

7f) **Council Tax Setting 2016/2017** *(Pages 97 - 116)*

Report by Carolyn Godfrey, Corporate Director

8 Treasury Management Strategy 2016/17 *(Pages 117 - 140)*

Report by Carolyn Godfrey, Corporate Director

POLICY FRAMEWORK

Under its Constitution, the Council is responsible for approving the Policy Framework of the Council expressed in various plans and strategies which includes the subjects referred to in item 9 and 10 below

9 Integrated Emergency Management Plan *(Pages 141 - 260)*

To consider the Integrated Emergency Management Plan as recommended for approval by Cabinet at its meeting on 13 October 2015, noting further minor amendments which have been made to the document since the Cabinet recommendation as detailed in the attached covering report.

Report by Maggie Rae, Corporate Director as considered by Cabinet as background information, the draft Integrated Emergency Management Plan and relevant extract of the Cabinet minute attached.

10 **Pay Policy Statement** (*Pages 261 - 280*)

To consider the Pay Policy Statement as recommended by the Staffing Policy Committee at its meeting on 6 January 2016.

Report by Dr Carlton Brand, Corporate Director and relevant extract of the minutes of the Staffing Policy Committee are attached.

COUNCILLORS' MOTIONS

11 **Notices of Motion** (*Pages 281 - 284*)

For Council's ease of reference the rules on how motions on notice are dealt with at Council and guidance on amendments to motions taken from Part 4 of the Council's constitution are attached.

11a) **Notice of Motion No.28 - Planning Legal Agreements - Councillors Terry Chivers and Jeff Osborn** (*Pages 285 - 288*)

To consider the attached motion and officer response.

11b) **Notice of Motion No. 29 - Pavement Parking - Councillors Terry Chivers and Jeff Osborn** (*Pages 289 - 294*)

To consider the attached motion and officer response.

11c) **Notice of motion No. 30 - Fracking - Councillors Jeff Osborn and Helen Osborn** (*Pages 295 - 298*)

To consider the attached motion and response.

OTHER ITEMS OF BUSINESS

12 **Review of Proportionality and Allocation of Seats on Committees to Political Groups**

12a) **Review of Committee Places** (*Pages 299 - 304*)

Report by Robin Townsend, Associate Director - Corporate Function, Procurement and Programme Office

12b) **Membership of Committees and Other Bodies**

To determine any requests from Group Leaders for changes to membership of committees in accordance with the allocation of seats to political groups as approved by the Council and other bodies.

13 **Appointment of Employer Representative to the Local Pension Board** (*Pages 305 - 306*)

Report by Carolyn Godfrey, Corporate Director

14 **Cabinet Scheme of Delegation (Pages 307 - 314)**

Report by Dr Carlton Brand, Corporate Director

MINUTES OF CABINET AND COMMITTEES

15 **Minutes of Cabinet and Committees**

- a. The Chairman will move that Council receives and notes the minutes of Cabinet and the various Committees of the Council as listed in the [Minutes Book](#)
- b. The Chairman will invite the Leader, Cabinet members and Chairmen of Committees to make any important announcements.
- c. Councillors will be given the opportunity to raise questions on points of information or clarification on the minutes presented.
- d. Councillors will be given an opportunity to raise any questions on the minutes of the Wiltshire and Swindon Fire Authority – please submit any questions to committee@wiltshire.gov.uk by 15 February 2016.
- e. Councillors will be given an opportunity to raise general issues relating to Area Boards but not specific local issues.

COUNCILLORS' QUESTIONS

16 **Councillors' Questions**

Please note that Councillors are required to give notice of any such questions in writing to the officer named on the first page of this agenda (acting on behalf of the Corporate Director) not later than **5pm on 16 February 2016**. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

None

Dr Carlton Brand
Corporate Director and Head of Paid Service
Wiltshire Council
Bythesea Road
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Wiltshire